

Samford and District Show Society Incorporated - ABN: 42 904 630 014

samfordshowstalls@gmail.com

TERMS AND CONDITIONS FOR EXHIBITORS AND STALLHOLDERS – 2024

Registration:

1. Complete the 2024 exhibitor/stallholder application form and this form and return to the above email address by 31 January 2024.
2. A current (at least to 14 July 2024) public liability Certificate of Currency is required.
3. A Statement of Compliance with any COVID or other health regulations may also be required if any are in force at the time of application. A copy of the regulations can be found at www.covid19.qld.gov.au/government-actions/covid-safe-business.
4. Food vendors must also have a current (at least to 14 July) food licence and must have completed the online "Food Delivery" micro-credential TAFE course.
5. A photo showing all the items to be sold/food menu.
6. A short supporting statement of the goods and/or services you will be providing.

Conditions:

1. All banners and marquees must be anchored down and able to sustain high winds.
2. Fairy floss, dagwood dogs, waffles, doughnuts, toffee apples, and snow cones must **not** be sold.
3. Standard external sites are 3 m frontage x 6 m depth, with a 500mm buffer. Please indicate if you require 6m x 6m or larger. Depending on available space, approval may be given for larger sites, but cannot be guaranteed.
4. Signage and banners can be displayed only within your allocated area.
5. Only approved not-for-profit organisations may sell lucky numbers, raffles, lucky dips etc.
6. Electrical cords must have a valid current safety tag attached by a qualified person.

Stall set up and dismantling:

1. Bump-in will be on Friday 12 July between 7.00 am and 4.00 pm, unless otherwise previously arranged with the Stalls Convenor.
2. Dismantling cannot commence before 4.30 pm Sunday 14 July, and Exit not before 5.00 pm.

Car Parking:

A vehicle may be parked at the rear of your stall only with the Stall Convenor's prior written consent. Movement of vehicles during the Show is severely restricted, and a committee member's assistance will be needed to reduce the risk of injury to Show patrons. Free car parking and camping are available in the Exhibitors' car park.

Sustainability at Samford Show:

The Samford Show aims to have minimal waste and to be **plastic free**. Food vendors must use only compostable or recyclable containers, plates and cutlery. Other vendors must use only compostable or recyclable packaging, unless the Stalls Convenor has previously given a written exemption. All exhibitors and stallholders must keep their allocated area clean by removing waste and rubbish during and at the end of the Show..

Banned items

Balloons;

Plastic items such as bags; cups, plates, straws, utensils, water bottles; polystyrene containers etc

Drug related paraphernalia; pornographic or other offensive (in the Show Society's opinion) clothing; fake cigarettes, fireworks, fuel type fire/cigarette lighters, horns and trumpets, weapons including knives of any type, laser pointers, martial arts equipment, novelties on sticks, pressure pack fart gas or similar,

offensive (in the Show Society's opinion) playing cards or other items, pressure pack snow, water pistols over 150mms, silly string and similar items, stink bombs, bouncing beans, sling shots, bomb bags, water bombs, fluffy toys more than 30cm long, ball bearing guns, eight shot caps, pellet guns, pop/throw downs, potato guns, replica guns, roll caps, strip caps.

Cancellation and refund policy:

If the Show is cancelled by the Show Society (for example because of COVID restrictions or a severe weather event) you will be given the option of either rolling over your application and fee to the next Samford Show, or receiving a full refund, although the Show Society reserves the right to retain no more than 10% of the fee to cover administration costs.

If you cancel your booking for any other reason, the following will apply: The cancellation must be in writing to the Stalls Convenor. Cancellation before 6 June will attract a full refund. Cancellation between 6 and 21 June will attract a 50% refund. Cancellation between 22 June and 13 July will mean no refund.

Acknowledgement:

I have read and understood the Samford Show Society terms and conditions on this and the preceding page. I understand that if I sell any of the banned items listed above, or breach any other condition, I may be asked to leave the Showground without compensation or refund of fees.

Full name (please print)

Signature Date:/...../ 2024

Company or Business Name

What next:

By 31 January 2024, please email your application form, this signed terms and conditions form, public liability Certificate of Currency, photos and description of goods to be sold; food licence/s (if relevant); details of website address showing the products to:

samfordshowstalls@gmail.com

Or alternatively post the package to Samford Show Society, PO Box 242 Samford Qld 4520.

When your application has been approved, an invoice will be issued closer to the Show. The invoice must be paid within fourteen days of issue. If it has not been paid within 14 days, approval may be cancelled.

The Samford Show Society appreciates your interest in our Show; and we hope you have a prosperous and enjoyable weekend. We also welcome your suggestions for improvement, either by email to the address above, or by talking to one of the committee members during the Show.