

TERMS AND CONDITIONS FOR EXHIBITORS AND STALLHOLDERS

**Registration**

1. Complete the 2021 exhibitor/stallholder application form (it's also on our website)
2. A current (at least to 12 July 2021) public liability Certificate of Currency is required.
3. A Statement of Compliance with COVID regulations is also required. A copy of the regulations can be found at [www.covid19.qld.gov.au/government-actions/covid-safe-business](http://www.covid19.qld.gov.au/government-actions/covid-safe-business).
4. Food vendors must also have a current (at least to 12 July) food licence and must have completed the online "Food Delivery" micro-credential TAFE course.
5. A photo showing all the items to be sold/food menu
6. A short supporting statement of the goods and/or services you will be providing.

**Conditions:**

1. All banners and marquees must be anchored down and able to sustain high winds.
2. Fairy floss, dagwood dogs, waffles, doughnuts, toffee apples, and snow cones must not be sold.
3. Standard external sites are 3 m frontage x 6 m depth. Please indicate if you require 6 m x 6 m or larger. Depending on available space, approval will probably be given, but cannot be guaranteed.
4. Signage and banners can only be displayed only within your allocated area.
5. Only approved not for profit organisations may sell lucky numbers, raffles, lucky dips etc
6. All relevant COVID19 regulations including provision of hand sanitiser and physical distancing must be complied with, as must any direction given by a Queensland Health official during the Show.

**Stall set up and dismantling:**

1. Bump in will be on Friday 09/07/2021 between 7.00 am and 4.00 pm, unless otherwise previously arranged with the Stalls Convenor.
2. Dismantling cannot commence before 4.30 pm Sunday 11/07/2021, and Exit not before 5.00 pm.

**Car Parking:**

A vehicle may be parked at the rear of your stall only with the Stall Convenor's prior written consent. Movement of vehicles during the Show is severely restricted, and a committee member's assistance will be needed to reduce the risk of injury to Show patrons. Free car parking and camping are available in the Exhibitors' car park.

**Sustainability at Samford Show:**

The Samford Show is aiming to have minimal waste and to be plastic free. Food vendors must use only compostable or recyclable containers, crockery and cutlery. Other vendors must use only compostable or recyclable packaging, unless the Stalls Convenor has previously given a written exemption. All exhibitors and stallholders are required to remove waste and rubbish from their allocated areas at the end of the Show. All "sustainability friendly" sites will be issued with a compliance certificate to display at the site, to encourage patronage.

**Banned items**

Balloons

Plastic: bags, cups, plates, straws, utensils, water bottles;

Polystyrene containers

**Other banned items**

Drug related paraphernalia; Pornographic or other offensive (in the Show Society’s opinion) clothing; fake cigarettes, fireworks, fuel type fire/cigarette lighters, horns and trumpets, weapons including knives of any type, laser pointers, martial arts equipment, novelties on sticks, pressure pack fart gas or similar, lurid (in the Show Society’s opinion) playing cards or other items, pressure pack snow, water pistols over 150mms, silly string and similar items, stink bombs, bouncing beans, sling shots, bomb bags, water bombs, fluffy toys more than 30cm long, ball bearing guns, eight shot caps, pellet guns, pop/throw downs, potato guns, replica guns, roll caps, strip caps

**Cancellation and refund policy**

If the Show is cancelled because of covid 19 restrictions, you will be given the option of either rolling over your application and fee to the next Samford Show, or receiving a full refund, although the Show Society reserves the right to retain no more than 10% of the fee to cover administration costs.

If you cancel your booking for any other reason, the following will apply: The cancellation must be in writing to the Stalls Convenor. Cancellation before 9<sup>th</sup> June will attract a full refund. Cancellation between 9<sup>th</sup> June and 24<sup>th</sup> June will attract a 50% refund. Cancellation between 25<sup>th</sup> June and 10<sup>th</sup> July will mean no refund is available.

**Acknowledgement**

I have read and understood the Samford Show Society terms and conditions on this and the preceding page. I understand that if I sell any of the banned items listed above, or breach any other condition, I may be evicted from the Showground without compensation or refund of fees.

Full name (please print): .....

Signature..... Date: ...../...../21

Company or Business Name:.....

**What next**

Please email your application form, this signed terms and conditions form, public liability Certificate of Currency, Covid 19 Statement of Compliance, photos and description of goods to be sold; food licence/s (if needed); details of website address showing the products to:

stalls@samfordshowsociety.com.au

Or alternatively post the package to Samford Show Society, PO Box 242 Samford Qld 4520.

When your application has been approved, an invoice will be issued. The invoice must be paid within fourteen days of issue. If it has not been paid by then, approval may be cancelled.

The Samford Show Society appreciates your interest in our Show; and we hope you have a prosperous and enjoyable weekend. We also welcome your suggestions for improvement, either by email to the address above, or by telling one of the committee members during the Show.